



**Memorandum
January 27, 2010**

This agenda is subject to revision up to 72 hours prior to the meeting.

To: All Members, Technical Advisory Committee
From: Jeanne Geiger, Deputy Director
Subject: Meeting Notice and Agenda

The next meeting of the **Technical Advisory Committee** is scheduled for Friday, February 5, 2010 at 1:30 p.m. at the MPO Office located at 825 South St. Mary's (St. Mary's @ Alamo Street). The following agenda items will be discussed and action will be taken as appropriate. Items may be taken out of the order shown.

Agenda:

1. Roll Call
2. Citizens to be Heard
3. Approval of the January 8, 2010 Meeting Minutes
4. Discussion and Appropriate Action on a Presentation of the "TIP Tool" Developed by Data Transfer Solutions – DTS (Williamson/Ibaugh)
5. Discussion and Appropriate Action on the Development of the FY 2011-2014 Transportation Improvement Program – MPO (Geiger)
6. Announcements

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1. Roll Call

Dean Danos David Kruse (Alt)	Alamo Area Council of Governments	362-5208 362-5218
Renee Green , P.E. Richard Higby (Alt)	Bexar County	335-6700 335-6700
Trish Wallace Richard Martinez (Alt)	City of San Antonio Planning	207-0217
Christina Delacruz, P.E. Lilly Banda, P.E., P.T.O.E. (Alt)	City of San Antonio Public Works	207-8291
Manuel Longoria Shawn Eddy (Alt)	Greater Bexar County Council of Cities	493-3478 ext. 203 882-1505
Richard LaBiche	Private Transportation Providers	832-9580
Blake E. Partridge	Northeast Partnership	658-5364
Ken Zigrang Judy Friesenhahn, P.E. (Alt)	Texas Department of Transportation	615-5923 615-5814
Christina Castaño-Perez Art Herrera (Alt)	VIA Metropolitan Transit	362-2097 362-2154

2. Citizens to be Heard

3. Discussion and Appropriate Action on the January 8, 2010 Meeting Minutes

Issue

The January 8, 2010 meeting minutes are attached for your review.

Action Requested

A motion to approve the January 8, 2010 meeting minutes is requested.



**Technical Advisory Committee
Meeting Minutes
January 8, 2010**

Voting Members Present:

Dean Danos
Renee Green, P.E.
Trish Wallace, AICP
Christina Delacruz, P.E.
Manuel Longoria
Ken Zigrang
Christina Castaño-Perez

Alamo Area Council of Governments
Bexar County
City of San Antonio Planning Department
City of San Antonio Public Works Dept.
Greater Bexar County Council of Cities
Texas Department of Transportation
VIA Metropolitan Transit

Voting Members Absent:

Blake Partridge
Richard LaBiche

Northeast Partnership
Private Transportation Providers

Others Present:

Peter Bella
Steven Smeltzer
Mary Frances Teniente
Scott Ericksen
Jeanne Geiger
Zack Graham
Lydia Kelly
Darcie Schipull

AACOG
AACOG
Bexar County
Metropolitan Planning Organization
Metropolitan Planning Organization
Metropolitan Planning Organization
Metropolitan Planning Organization
Texas Department of Transportation

Ken Zigrang called the Technical Advisory Committee (TAC) meeting to order at 1:30 p.m.

1. Roll Call

Jeanne Geiger called roll. A quorum was present. Renee Green arrived shortly after roll call and assumed the chairmanship.

2. Citizens to be Heard

There were none.

3. Approval of the November 30, 2009 Meeting Minutes

During the November 30th TAC meeting, as noted in the meeting minutes, Christina Castaño-Perez announced a letter was being sent by VIA Metropolitan Transit to the MPO Transportation Policy Board (TPB) members that established a process to successfully

implement the adopted growth scenario. Castano-Perez clarified that the letter that was actually sent to the MPO noted VIA's support for the Metropolitan Transportation Plan, "Mobility 2035", that was adopted at the December 7th TPB meeting.

Dean Danos moved and Trish Wallace seconded the motion to approve the November 30, 2009 meeting minutes. The motion was unanimously approved.

4. Discussion and Appropriate Action on the Technical Report for Subtask 3.3 Air Quality Planning

Jeanne Geiger stated over the past several months the TAC received three reports and several presentations documenting the work done over the last two years by the Alamo Area Council of Governments in support of the region's air quality planning. Presentations were made by AACOG staff on March 6, 2009, April 3, 2009, and September 11, 2009 and November 30, 2009.

Dean Danos moved and Manny Longoria seconded the motion to accept the technical reports as meeting their scopes of work as outlined in the FY 2008-2009 Unified Planning Work Program. The motion was unanimously approved.

5. Discussion and Appropriate Action on Amendments to the Metropolitan Transportation Plan and the FY 2008-2011 Transportation Improvement Program

Jeanne Geiger stated this item was presented at the November TAC meeting and now action is being requested this month. The amendments were included in the meeting package materials and had not changed from what was presented at the December 7th TPB meeting.

Geiger briefly summarized amendments to the Metropolitan Transportation Plan (MTP) and the FY 2008-2011 Transportation Improvement Program (TIP). Geiger stated the draft amendments include adding projects that were allocated Proposition 12 funding from the Texas Transportation Commission (TTC) in November 2009.

In addition, Geiger stated the Texas Department of Transportation (TxDOT) requested to include the IH 10 projects into the TIP as "back-up" American Recovery and Reinvestment Act (ARRA) funded projects in the event the currently funded economic stimulus projects, locally or statewide, cannot make the necessary implementation deadlines.

Renee Green clarified that these amendments did not include the Alamo Regional Mobility Authority's (RMA) projects.

Dean Danos moved and Ken Zigrang seconded the motion to recommend approval of the amendments to the Metropolitan Transportation Plan and the FY 2008-2011 Transportation Improvement Program. The motion was unanimously approved.

6. Discussion and Appropriate Action on the FY 2008-2009 Annual Performance and Expenditure Report

Jeanne Geiger stated the MPO is required to produce an Annual Performance and Expenditure Report each year. The current report covers the time period of October 1, 2007 through September 30, 2009, the two year period of the previous Unified Planning Work Program (UPWP). This report documents work performed by the MPO staff, partner agency staff and consultants. Funding summaries by Subtask and agencies, and other information is also included in the document.

Geiger stated this report “closed out” the previous UPWP cycle. This report was included in the meeting package materials for review.

For information and discussion only. No action is being requested.

7. Discussion and Appropriate Action on Amendments to the FY 2010-2011 Unified Planning Work Program

Jeanne Geiger stated this agenda item is presented every two years in January, after the fiscal year has been closed out. The Unified Planning Work Program (UPWP) is amended to reflect the carry over dollar amounts for studies being performed by consultants

After reviewing the information presented, Renee Green recommended adding more information to the package back-up materials for the TPB, to reflect the original study budget, what has been spent, and the actual carryover amounts.

Christina Delacruz moved and Manny Longoria seconded the motion to recommend approval of the amendments to the FY 2010-2011 Unified Planning Work Program with the recommended changes to the back-up materials. The motion was unanimously approved.

8. Discussion and Appropriate Action on the Development of the FY 2011-2014 Transportation Improvement Program

Jeanne Geiger presented a tentative schedule and draft Category 7 (Surface Transportation Program – Metropolitan Mobility [STP-MM]) funding levels for use in the development of the FY 2011-2014 Transportation Improvement Program (TIP). Geiger stated funding levels are lower than expected for the FY 2011-2014 TIP and noted the TPB workgroup that was formed at the September TPB meeting will likely meet during February to consider prioritizing projects remaining in the current TIP.

For information and discussion only. No action is being requested.

9. Announcements

Jeanne Geiger referred to the FY 2010 and 2011 TAC meeting dates that were provided in the meeting package. She clarified that all meetings are on the first Friday of every month except those dates noted with an asterisk.

Renee Green led a brief discussion on the region's air quality status and the implications to the area on revising the ozone standard.

Christina Castaño-Perez referred to the e-mail she sent regarding VIA's upcoming Origin & Destination Study. She welcomed MPO partner agencies to be part of this study.

Trish Wallace announced the City of San Antonio is in the process of updating its Master Plan Policies. The Policy Group Committee Meeting will be held on January 22nd.

For information and discussion only. No action is being requested.

There being no further business the meeting was adjourned at 3:20 p.m.

Renee Green, P.E.
Chair
Technical Advisory Committee

**4. Discussion and Appropriate Action on a Presentation of the “TIP Tool”
Developed by Data Transfer Solutions**

Purpose

To receive a presentation on the “TIP Tool” developed by Data Transfer Solutions.

Issue

Mr. Bart Williamson and Mr. Allan Ibaugh will present Data Transfer Solutions’ “TIP Tool”. A flyer describing the web-based application is attached for your information.

Action Requested

For information only.

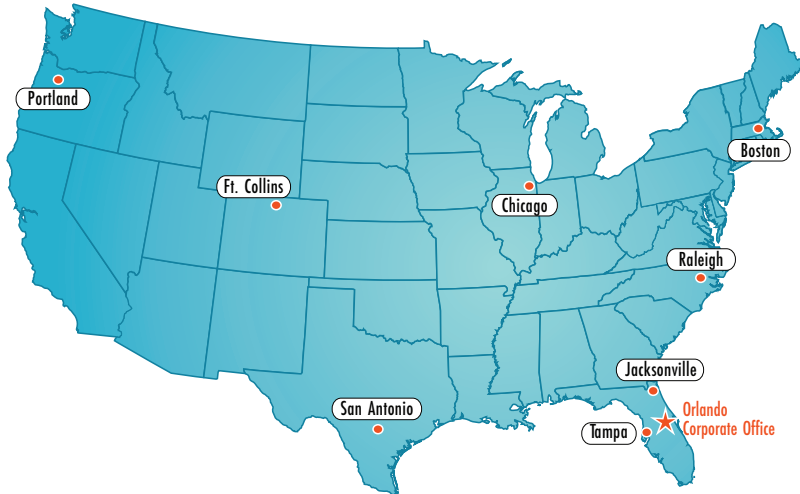


Data Transfer Solutions

TIP Tool

DTS Has You Covered

DTS has a dedicated team to work on our TIP implementations. We also have sales personnel available to meet across the U.S. and provide more in-depth information about how the TIP tool can help you improve your workflow.



Allen Ibaugh
AICP, GISP
Principal-in-Charge



Patsy Marshall
National TIP sales



Andrew Lewis
Regional Sales
Portland, OR



Trey Fragala, AICP
Program Manager



Bart Williamson
Regional Sales
San Antonio, TX



Jay Couture
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Boston, MA



Lakshmi Ramaseshan
Project Manager



Randy Goss
Technical Development Manager



Kirsten Koehn, GISP
GIS Director



Dan Hunter
Technical Support



Dave Bouwman
Sr. Software Architect



Ryan Francoforte
GIS Analyst



Charles Brown
Technical Support



Derek Bryan
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5. Discussion and Appropriate Action on the Development of the FY 2011-2014 Transportation Improvement Program

Purpose

To receive a status report on the development of the FY 2011-2014 Transportation Improvement Program.

Issue

A tentative schedule and funding levels for the development of the FY 2011-2014 (Statewide) Transportation Improvement Program (STIP/TIP) have been distributed by the Texas Department of Transportation.

It is expected that the ban that has been in place since October 2009 on amendments to the TIP for federally funded projects will continue until the FY 2011-2014 STIP is adopted by the Texas Transportation Commission.

An updated schedule for the STIP development is below. Known dates are provided but it is important to note this schedule is subject to change as TxDOT receives input from other MPOs on their ability to successfully meet this schedule.

- January 2010: the MPO assessed the impact of the new, lower, Category 7 (Surface Transportation Program – Metropolitan Mobility [STP-MM]) funding levels on existing projects.
- February 2010 – the STP-MM committee established at the September 2009 Transportation Policy Board meeting will convene.
- February 9, 2010: TxDOT will conduct a “Trade Fair” for scheduling mobility projects. This activity will determine when the Category 2 projects (US 281 and Loop 1604 projects) will be scheduled during the 2012-2019 timeframe.
- March-April 2010: TxDOT and MPOs prepare 2011-2014 TIP document and financial summaries. The MPO will conduct public involvement on draft project lists during this timeframe.
- May 24, 2010: tentative adoption of the FY 2011-2014 TIP by the Transportation Policy Board.

- June 2010: FY 2011-2014 TIP is due to TxDOT.
- July-August 2010: TxDOT checks TIPs, compiles STIP, and conducts public hearing on the document.
- September 23, 2010: Texas Transportation Considers approval of the 2011-2014 STIP.

The presentation made on this item at the January 25, 2010 Transportation Policy Board meeting is attached. The Category 7 allocations in this presentation have since been updated to reflect new estimates distributed by TxDOT on January 26th.

Action Requested

For information only. No action is being requested at this time.

6. Announcements