



MEMORANDUM
May 8, 2012

To: Members, Pedestrian Mobility Advisory Committee
From: Lydia Kelly, Bicycle Pedestrian Transportation Planner
Subject: Meeting Notice and Agenda

The next meeting of the **Pedestrian Mobility Advisory Committee (PMAC)** is scheduled for
Wednesday, May 16, 2012 at 3:30 p.m.
at the MPO offices located at 825 S. St. Mary's, San Antonio, Texas, 78205

The following agenda items will be discussed and action will be taken as appropriate.

Agenda

1. Roll Call
2. Discussion and Appropriate Action on the March 21, 2012 Meeting Minutes and the April 18, 2012 Meeting Notes (Lydia Kelly/MPO)
3. Discussion and Appropriate Action on the Next Steps for the Adopted Pedestrian Safety Action Plan (Lydia Kelly/MPO)
4. Discussion and Appropriate Action on the Pedestrian Mobility Advisory Committee By-Laws and current vacancy for the Walking Organization (Lydia Kelly/MPO)
5. PMAC Communications
6. Citizens to be Heard

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Pedestrian Mobility Advisory Committee**May 16, 2012****1. Roll Call**

Robert Hanley	Chairman		210-829-5858
David Frost	Vice Chair	VIA ADA	210-362-5101
Annette Prosterman	Transportation Coordinator	AACOG	210-362-5213
Daniel Ludwig	Citizen	Bexar ADA Council	210-492-6554
David Stallworth	Ped.Coord	Bexar County	210-335-6785
Bill Peters	Representative	Bexar Schools	210-397-1213
Chip Henderson	At Large	Citizen	210-824-8758
Brian Crowell	At Large	Citizen	210-798-1895
Rachel Cywinski	At Large	Citizen	210-532-4123
George Burton	At Large	Citizen	210-710-0495
David Clear	Sr. Mgmt Analyst	CSA Metro Health	210-207-2002
Mark MacDonald	Planner/Accessi bility Compliance Specialist	CSA Disability Access Office	210-207-7245
David Arciniega	Sr. Planner	CSA Parks & Rec	210-207-2886
Priscilla Rosales-Piña	Sr. Mgmt Analyst	CSA Planning & Community Dev	210-207-7839
Bill Cooper	Representative	GBCCC	210-684-5188
Vacant	Representative	San Antonio Utilities Council	
Lorri Pavliska	Ped.Coord.	TXDOT	210-615-6003
Abigail Kinnison	Sr. Service Planner	VIA Planning	210-362-2564
Vacant		Walking Organization	

2. Discussion and Appropriate Action on the March 21, 2012 Meeting Minutes and the April 18, 2012 Meeting Notes

Issue

The March 21, 2012 meeting minutes and April 18, 2012 meeting notes are attached for your review.

Action Requested

A motion to approve the March 21, 2012 meeting minutes is requested.



**Pedestrian Advisory Mobility Committee
Meeting Minutes
March 21, 2012**

Voting Members Present:

Robert Hanley	Chair
Annette Prosterman	Alamo Area Council of Governments
Daniel Ludwig	Bexar ADA Council
David Stallworth	Bexar County
Brian Crowell	Citizen
Chip Henderson	Citizen
David Clear	City of San Antonio Metro Health
David Arciniega	City of San Antonio Parks and Recreation Department
Priscilla Rosales-Piña	City of San Antonio Planning and Community Development Department
Lorri Pavliska	Texas Department of Transportation
Abigail Kinnison	VIA Metropolitan Transit

Voting Members Absent:

David Frost (Vice-Chair)	VIA Metropolitan Transit ADA
Bill Peters	Bexar Schools
George Burton	Citizen
Rachel Cywinski	Citizen
Mark McDonald	City of San Antonio Disability Access Office

Others Present:

Chuck Blische	Citizen
Bert Pickell	Citizen
Stephen Radke	Federal Highway Administration
Lydia Kelly	Metropolitan Planning Organization
Ambar Lopez	Metropolitan Planning Organization

1. Roll Call

Robert Hanley called the meeting to order at 3:35 p.m. A quorum was present.

2. Discussion and Appropriate Action on the February 15, 2012 Meeting Minutes

The February 15, 2012 meeting minutes were provided for review and action.

Annette Prosterman moved to approve the February 15, 2012 minutes. David Clear seconded the motion. The motion carried unanimously.

3. Discussion and Appropriate Action on the Revised Pedestrian Safety Action Plan

PMAC members were provided a list of revisions requested by the City of San Antonio after the February 15th PMAC meeting. At the February 15th meeting, PMAC had made the recommendation to the MPO's Transportation Policy Board that the Plan be adopted as written at that time. There was concern by all members present at the March 21st meeting that PMAC should be given time to review the changes before the Plan is

presented to the MPO's Transportation Policy Board for final action. Robert Hanley will work with MPO staff and interested individuals at the City of San Antonio to come to a compromise.

For information and discussion only.

4. Discussion and Appropriate Action on the Pedestrian Mobility Advisory Committee By-Laws

Lydia Kelly explained this is an opportunity to review committee membership. In the last few years it has been hard to retain a person in the position for the Walking Organization. There is renewed interest, though, from individuals in at least two organizations focused on walking. After committee discussion there was consensus to post the vacancy.

Other positions of interest include the Greater Bexar County Council of Cities (GBCCC) and the San Antonio Utility Commission. Lydia attended the GBCCC meeting earlier on March 21st and a GBCCC representative was appointed from the City of Leon Valley. Hopefully, that person will be available for the April 18, 2012 meeting.

In addition some members of the committee would like to rethink the time of the meetings. It seems that the current time frame puts individuals into heavy traffic at 5:00 p.m.

Robert Hanley asked PMAC members to review the current by-laws that were provided in the package so the topic can be revisited at the April meeting.

For information and discussion only.

5. PMAC Communications

Annette Prosterman announced the 6th Annual Fresh Air Friday. It will be held at Main Plaza on March 30th from 11:30 a.m. to 1:00 p.m.

Lydia announced the 16th Annual Walk and Roll Rally on May 4th at HemisFair Park from 8:00 a.m. to 9:00 a.m. and invited everyone to attend.

6. Citizens to be heard

There were none.

David Stallworth moved to adjourn the meeting at 5:05 p.m. Abigail Kinnison seconded the motion. The motion carried unanimously.

**Robert Hanley
Chair
Pedestrian Mobility Advisory Committee**



**Pedestrian Advisory Mobility Committee
Meeting Notes
April 18, 2012**

Voting Members Present:

Robert Hanley
Annette Prosterman
Daniel Ludwig
Judy Babbitt
David Clear
David Arciniega
Abigail Kinnison

Chair
Alamo Area Council of Governments
Bexar ADA Council
City of San Antonio Disability Access Office
City of San Antonio Metro Health
City of San Antonio Parks and Recreation Department
VIA Metropolitan Transit

Voting Members Absent:

David Frost (Vice-Chair)
David Stallworth
Bill Peters
George Burton
Brian Crowell
Rachel Cywinski
Chip Henderson
Priscilla Rosales-Piña

VIA Metropolitan Transit ADA
Bexar County
Bexar Schools
Citizen
Citizen
Citizen
Citizen
City of San Antonio Planning and Community
Development Department
GBCCC
Texas Department of Transportation

Bill Cooper
Lorri Pavliska

Others Present:

Bert Pickell
Marcus Hammer
Jeanne Geiger
Lydia Kelly
Scott Ericksen
Mona Lisa Zertuche

Citizen
City of San Antonio
Metropolitan Planning Organization
Metropolitan Planning Organization
Metropolitan Planning Organization
Metropolitan Planning Organization

1. Roll Call

Robert Hanley called the meeting to order at 3:47 p.m. A quorum was not present at any time during the meeting.

2. Discussion and Appropriate Action on the March 21, 2012 Meeting Minutes

A quorum was not present at the time of the agenda discussion. Item will be discussed at the next scheduled meeting for action.

For information and discussion only.

3. Discussion and Appropriate Action on the Revised Pedestrian Safety Action Plan

PMAC members were given an opportunity to review the proposed changes to the Pedestrian Safety Action Plan made by the City of San Antonio. Changes were

reviewed and discussed with committee members present. Since there was not a quorum present, no formal action was taken. However a recording of the consensus of those present is identified.

The consensus of the Pedestrian Mobility Advisory Committee present at the April 18, 2012 meeting is to recommend the Pedestrian Safety Action Plan be adopted by the MPO's Transportation Policy Board at the April 23, 2012 meeting.

4. Discussion and Appropriate Action on the Pedestrian Mobility Advisory Committee By-Laws and current vacancy for the Walking Organization

Robert Hanley asked PMAC members to review the current by-laws that were provided in the package so the topic can be revisited at the May meeting.

For information and discussion only.

5. PMAC Communications

David Clear stated he attended The Texas Department of State Health Services Conference on "Moving Communities into Action". He explained the conference detailed best practices for obesity prevention regarding nutrition and built environment measures.

Lydia announced the 16th Annual Walk and Roll Rally on May 4th at HemisFair Park from 8:00 a.m. to 9:00 a.m. and invited everyone to attend.

6. Citizens to be heard

Bert Pickell announced that he was part of a race walking organization which does not compete competitively. He is interested in the vacancy on PMAC.

With there being no other business, Robert Hanley adjourned the meeting at 5:05 p.m.

Robert Hanley
Chair
Pedestrian Mobility Advisory Committee

3. Discussion and Appropriate Action on the Next Steps for the Adopted Pedestrian Safety Action Plan

Issue

This is an opportunity for the Pedestrian Mobility Advisory Committee (PMAC) to discuss the next steps for presenting the Pedestrian Safety Action Plan to the region for implementation.

Action Requested:

No action requested this month.

4. Discussion and Appropriate Action on the Pedestrian Mobility Advisory Committee By-Laws and current vacancy for the Walking Organization

Issue:

This is an opportunity to review the By-Laws for possible revisions and fill the Walking Organization vacancy if the committee deems it appropriate. Although the By-Laws will be reviewed in their entirety, topics of particular interest include time of the meeting and membership. The By-Laws are included in this packet for review. The attendance roster for the time period of December 2010 through April 2012 will be available at the meeting, per the chair's request.

Action Requested:

Action may be requested based on committee discussion.

San Antonio-Bexar County Metropolitan Planning Organization
Pedestrian Mobility Advisory Committee By-laws
December 6, 2010

Purpose

The Pedestrian Mobility Advisory Committee (PMAC) is established by the San Antonio-Bexar County Metropolitan Planning Organization (MPO) Transportation Policy Board to improve pedestrian mobility within the San Antonio-Bexar County MPO Study Area.

Generally, the PMAC will:

- provide bold and visionary leadership in all matters affecting pedestrian mobility in the MPO study area
- be expansive in its vision and assertive with its mission throughout the entire community

In particular, the PMAC and its committee members will:

- Consider all technical and public outreach issues related to pedestrian mobility including but not limited to urban design, construction standards, design standards, maintenance, access, connectivity and safety.
- Communicate with and educate the public and elected officials on the importance of pedestrian travel to the transportation system.
- Participate in all regional transportation planning activities.
- Recommend funding options and opportunities for pedestrian-related projects.
- Participate in the promotion and implementation of the Walkable Communities Programs as well as other related initiatives.
- Promote and participate in annual Walk & Roll activities year round.
- Recommend pedestrian-related planning studies to be conducted.
- Serve as liaison to other stakeholders and interest groups for walking.

Membership

The PMAC shall consist of 18 voting members and a Chair who will vote only in case of a tie. These members define the “voting membership” of the PMAC and shall be

appointed by the respective agencies or from nominees.

- One member shall be appointed from each of the following public agency staffs:
 - Alamo Area Council of Governments
 - Bexar County Infrastructure Services
 - City of San Antonio Disability Access Office
 - City of San Antonio Metropolitan Health District
 - City of San Antonio Planning and Development Services Department
 - City of San Antonio Parks and Recreation Department
 - Texas Department of Transportation - San Antonio District
 - VIA Metropolitan Transit
 - VIA Metropolitan Transit ADA

Each agency staff will identify an alternate with voting privileges.

- Four citizen members shall be selected from applicants to represent walking interests at-large. These members shall be citizens who are selected to serve on the PMAC because of their knowledge and experience in walking and pedestrian issues respectively. These members will each nominate an alternate with voting privileges in their absence to be approved by the PMAC.
- One (1) member shall be appointed by the Bexar County Association of School Superintendents. This member will nominate an alternate with voting privileges.
- One (1) member shall be appointed by the Greater Bexar County Council of Cities (GBCCC). This member will nominate an alternate with voting privileges.
- One (1) member shall be appointed by the Bexar County Technical Advisory Committee for Persons with Disabilities. This member will nominate an alternate with voting privileges.
- One (1) member shall be appointed by the San Antonio Utilities Council (SAUC). This member will nominate an alternate with voting privileges.
- One (1) member shall be appointed by a walking organization. This member will nominate an alternate with voting privileges.
- The PMAC Chair shall be nominated by the PMAC and will be appointed by the MPO Transportation Policy Board for a two-year term. The term may be extended.
- The PMAC Vice-Chair shall be a member elected by the PMAC membership.
- All PMAC citizen members shall reside within the MPO's study area.
- All Committee Members are encouraged to appoint an alternate member to serve in case of an absence. Alternates have full "voting membership" privileges when acting as the primary agency representative.

- Applications for the at-large citizens positions will be mailed to the MPO's standard mailing list and the application will be available on the MPO's website. A subcommittee of the PMAC will review applications, shortlist and may interview candidates as appropriate, and provide a recommendation to the PMAC as a whole.

In order to allow for increased citizen participation, the following terms shall apply:

- Staff from Alamo Area Council of Governments, Bexar County, Bexar County ADA Advisory Committee, Bexar County Association of School Superintendents, City of San Antonio, San Antonio Utilities Council, Texas Department of Transportation and VIA Metropolitan Transit will have no pre-determined term limit
- Citizen members and the member representing the Walking Organization will have renewable two-year terms.
- Should a member, or their designated alternate, fail to attend six consecutive meetings of PMAC without good cause, it is assumed the individual is no longer able to meet the responsibilities of the committee. MPO staff will contact the member by mail and/or email for clarification. Unless the committee receives notice from the committee member of continued participation on the committee, the position will be considered vacant.
- In addition to appointing the voting membership, the PMAC may appoint ex-officio members as appropriate. The ex-officio members are not voting members but will receive all meeting materials and are encouraged to actively participate in all PMAC discussions.

Procedures

- The PMAC shall meet monthly or as necessary.
- The PMAC shall meet jointly with the Bicycle Mobility Advisory Committee (BMAC) as needed.
- PMAC meeting notices and information will be provided by mail or e-mail to all members approximately one week prior to a meeting.
- PMAC meetings are subject to the Texas Open Meetings Act and must be posted in the Texas Register and other appropriate places at least 72 hours prior to a meeting. Provisions of the Texas Open Meetings Act shall be observed at all times.
- Meeting minutes shall be made of each meeting. Meeting minutes will be posted on the MPO's website following approval.

- Each agenda will include a “Citizens to Be Heard” item. Participation by interested citizens is encouraged.
- A meeting quorum shall be defined as one-half plus one of the existing voting membership. Vacancies do not count against a quorum. A quorum will be present for all actions taken by the PMAC.
- These by-laws and any future amendments will be approved by the San Antonio-Bexar County MPO Transportation Policy Board.

Staff Support

- Support shall be provided to the PMAC by MPO staff within limitations imposed by budgetary and personnel considerations.
- In consultation with PMAC members, MPO staff will develop the meeting agenda, meeting package, provide meeting minutes, participate in discussions, and coordinate PMAC activities as appropriate.

5. PMAC Communications

6. Citizens to be Heard