



**MEMORANDUM**  
**October 14, 2009**

TO: Members, Pedestrian Mobility Advisory Committee  
FROM: Lydia Kelly, Bicycle/Pedestrian Transportation Planner  
SUBJECT: Meeting Notice and Agenda

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The next meeting of the **Pedestrian Mobility Advisory Committee (PMAC)** is scheduled for  
Wednesday, October 21, 2009 at 3:30 p.m.  
at the MPO office located at 825 S. St. Mary's St, San Antonio, Texas 78205

The following agenda items will be discussed and action will be taken as appropriate.

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**AGENDA**

1. Roll Call
2. Citizens to be Heard
3. Discussion and Appropriate Action on the July 15, 2009 Meeting Minutes
4. Discussion and Appropriate Action on the Pedestrian Mobility Advisory Committee's Vacant Chairman position (Lydia Kelly/MPO)
5. Discussion and Appropriate Action on the Pedestrian Mobility Advisory Committee's Current Walking Organization Vacancy (Lydia Kelly/MPO)
6. Discussion and Appropriate Action on the Draft Pedestrian Chapter of the San Antonio – Bexar County Metropolitan Planning Organization's Metropolitan Transportation Plan 2035 (Lydia Kelly/MPO)
7. Discussion and Appropriate Action on Changes to the Pedestrian Mobility Advisory Committee's By-Laws (Lydia Kelly/MPO)
8. Discussion and Appropriate Action on Federal Highway Administration's "How to Develop a Pedestrian Safety Action Plan" workshop held on September 29<sup>th</sup> and 30<sup>th</sup> (Lydia Kelly/MPO)
9. PMAC Communications

MPO meetings are accessible to persons with disabilities. For special assistance or an interpreter, please call 227-8651 or TDD 1-800-735-2989 (Relay Texas) at least two working days in advance

**825 S. St. Mary's St, San Antonio, Texas 78205 – (210) 227-8651**

**TDD 1 (800) 735-2989 - Fax (210) 227-9321**

**[www.sametroplan.org](http://www.sametroplan.org)**

**Pedestrian Mobility Advisory Committee****October 21, 2009****1. Roll Call**

Vacant	Chairman		
David Frost	Vice Chair	VIA ADA	210-362-5101
Annette Prosterman	Transportation Coordinator	AACOG	210-362-5228
Anne Larme	Citizen	Bexar ADA Council	210-735-5161
Richard Higby	Ped.Coord	Bexar County	210-335-6785
Bill Peters	Representative	Bexar Schools	210-397-1213
Chip Henderson	At Large	Citizen	210-824-8758
Brian Crowell	At Large	Citizen	210-798-1895
Rachel Cywinski	At Large	Citizen	210-532-4123
George Burton	At Large	Citizen	210-313-3192
Erica Haller-Stevenson		CSA Metro Health	210-207-0160
Judy Babbitt	Planning Mgr	CSA Disability	210-207-7957
David Arciniega	Sr. Planner	CSA Parks & Rec	210-207-2886
Ashley McNabb	Planner	CSA Planning	210-207-8187
Vacant	Pedestrian Coordinator	CSA Office of Environmental Policy	
Rick Schroder	City of Helotes	GBCCC	210-695-8877
Eloy Rosales	Representative	SAUCC	210-207-6949
Ken Zigrang	Ped.Coord.	TXDOT	210-615-5923
Abigail Kinnison	Planner	VIA Planning	210-362-2564
Vacant		Walking Organization	

**2. Citizens to be Heard**

**3. Discussion and Appropriate Action on the July 15, 2009 Meeting Minutes**

**Issue**

The July 15, 2009 PMAC Meeting Minutes are presented for review. The September 16, 2009 Meeting Notes are provided for committee members' information.

**Action Requested**

Action to approve the July 15, 2009 PMAC Meeting Minutes is requested.



**Pedestrian Advisory Mobility Committee  
Meeting Notes  
September 16, 2009**

**VOTING MEMBERS PRESENT:**

Anne Larme	Bexar ADA Council
Richard Higby	Bexar County
Brian Crowell	Citizen
Chip Henderson	Citizen
David Arciniega	City of San Antonio Parks and Recreation
Department	
Ken Zigrang	Texas Department of Transportation

**VOTING MEMBERS ABSENT:**

Chairman	Vacant
George Burton	Citizen
Rachel Cywinski	Citizen
Judy Babbit	City of San Antonio Disability Department
Erica Haller-Stevenson	City of San Antonio Metro Health Department
Ashley McNabb	City of San Antonio Planning and Community Development Department
Julia Diana	City of San Antonio Office of Environmental Policy
Eloy Rosales	San Antonio Utilities Council
David Frost (Vice-Chair)	VIA Metropolitan Transit ADA
Andrew Hudgins	Alamo Area Council of Governments
Bill Peters	Bexar Schools
Rick Schroder	Greater Bexar Council of Cities
Vacant	Walking Organization
Abigail Kinnison	VIA Metropolitan Transit

**OTHERS PRESENT:**

Scott Ericksen	Metropolitan Planning Organization
Ambar Perez	Metropolitan Planning Organization

**1. Roll Call**

Ken Zigrang called the meeting to order at 3:40 p.m. The roll was read and a quorum was not present.

**2. Citizens to be Heard**

There were no citizens to be heard.

**3. Discussion and Appropriate Action on the July 15, 2009 PMAC Meeting Minutes**

**This item was postponed due to the lack of a quorum. This item is scheduled for action on October 21, 2009.**

**4. Discussion and Appropriate Action on the Pedestrian Mobility Advisory Committee's Vacant Chairman position**

Scott Ericksen reported Commissioner Adkisson resigned as Chairman of the Pedestrian Mobility Advisory Committee (PMAC) on August 5<sup>th</sup> when he was elected Chair of the MPO Transportation Policy Board (TPB).

The PMAC discussed the process for identifying another chairman for the committee. The process for recommending a new chair to the TPB includes identifying an appropriate candidate who is interested in the appointment. The new chair can either be someone from the TPB or a citizen in the community who is a champion for pedestrian concerns.

The PMAC discussed potential candidates for the chairman vacancy. Richard Higby stated Patti Radle, former Councilwoman, may be interested in this vacancy but is unavailable to meet monthly.

Ken Zigrang suggested continuing this discussion next month with a quorum since changing the PMAC By-Laws may be a concern. The first item of business, though, is to identify a chair.

Members agreed to compile a list of potential Chair candidates and e-mail Lydia Kelly these recommendations then a PMAC subcommittee would consider the recommendations.

**For information and discussion only.**

**5. Discussion and Appropriate Action on the Pedestrian Mobility Advisory Committee's Current Walking Organization Vacancy**

Scott Ericksen reported the current vacancy for someone from a Walking Organization was posted on August 1, 2009 in the San Antonio Express News newspaper and the MPO's website at [www.sametroplan.org](http://www.sametroplan.org).

Annette Prosterman stated four candidates applied for this position, but did not meet the criteria of belonging to a Walking Organization. Lydia is asked to contact each applicant before the next meeting to verify whether any candidate may have left information out of the application. If none are qualified the vacancy will be re-advertised in October. Current applicants will be asked to re-submit their applications if they were members of a walking group.

**For information and discussion only.**

**6. Discussion and Appropriate Action on the draft Pedestrian Chapter of the San Antonio – Bexar County Metropolitan Planning Organization's Metropolitan Transportation Plan 2035**

Scott Ericksen stated this was a continuation of the discussion on the Metropolitan Transportation Plan 2035 (MTP 2035) relating to the Pedestrian

Chapter of the document. Scott noted that the pedestrian chapter was included in the meeting backup materials.

Scott stated the opportunity for public comment continues through October 1, 2009. The final public meeting to present and overview of the long range planning process and the final document is scheduled for the October 1<sup>st</sup> Open House at the VIA Community Room at 1021 San Pedro. Presentations will be made on the hour from 9:00 a.m. to 1:00 p.m. and from 4:00 p.m. to 7:00 p.m. Ericksen encouraged the public to speak on specific sidewalks or any pedestrian related concerns.

Scott explained that the MPO has received a letter from the City of San Antonio Office of Environmental Policy that states Julia Diana will no longer be a member of the PMAC as the Pedestrian Coordinator for CoSA. David Arciniega suggested talking to the City of San Antonio Public Works and/or Capital Improvement Management Services Departments to find a Pedestrian Coordinator to fill the vacancy.

**For information and discussion only**

**7. Discussion and Appropriate Action on the Safe Routes to School Call for projects announcement**

Ken Zigrang stated the Texas Department of Transportation (TxDOT) announced the 2009 Program Call for project proposals for the Safe Routes to School (SRTS) Program on August 28, 2009.

The SRTS Program is a comprehensive program designed to improve the bicycle and pedestrian safety of school age children. The deadline for a grant application is Monday, November 30<sup>th</sup> at 5:00 p.m. At this point there is no information as to whether projects will be submitted from this region.

**For information and discussion only.**

**8. PMAC Communications**

With there being no additional PMAC communications, the meeting was adjourned at 4:30 p.m.

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**Ken Zigrang**  
**Pedestrian Mobility Advisory Committee**

**4. Discussion and Appropriate Action on the Pedestrian Mobility Advisory Committee's Vacant Chairman position**

**Issue**

This is a continuation of the agenda item from September's meeting. Committee members were asked to consider candidates who may be interested in being Chair of PMAC and to discuss the possibility with them. This is an opportunity to discuss candidates identified as champions for pedestrians.

PMAC will then recommend to the Transportation Policy Board that the candidate be appointed as chair of the committee.

**Action Requested**

Action on a process to fill the chair position may be requested.

**5. Discussion and Appropriate Action on the Pedestrian Mobility Advisory Committee's Current Walking Organization Vacancy**

**Issue**

The current vacancy for representation from a Walking Organization was posted on August 1, 2009 in the San Antonio Express News newspaper and on the San Antonio-Bexar County Metropolitan Planning Organization's website. Four candidates applied for the position. The consensus of the subcommittee reviewing the applications is that none of the candidates qualify for the current vacancy.

If the full committee concurs, the vacancy will be published again with special emphasis placed on the qualification for a representative of a walking group. Examples of appropriate representation include, but are not limited to, a representative from a neighborhood association that has a walking group, a representative from a community center that has a walking group, a Parent/Teacher program that promotes walking, a religious organization that has a walking club or an individual who is a member of an organized walking group such as the Volksmarchers.

**Action Requested**

Action on the recommendations of the subcommittee is requested.

**6. Discussion and Appropriate Action on the Draft Pedestrian Chapter of the San Antonio – Bexar County Metropolitan Planning Organization’s Metropolitan Transportation Plan 2035**

**Issue**

Planning for the future transportation needs of this region requires a comprehensive look at the current transportation system, future demographics, the preferred growth scenarios and the anticipated available funding for the area for transportation projects. Every five years MPOs are required to document the process. Currently the MPO is planning for the Metropolitan Transportation Plan (MTP) 2035. Included in the planning process is pedestrian facility planning. This is an opportunity for final review of the draft Pedestrian Chapter of the MTP 2035.

**Action Requested**

Action to recommend approval of the Pedestrian Chapter of the MTP 2035 to the Transportation Policy Board is requested.

## **5. Pedestrian System – DRAFT**

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### **Accomplishments Over the Past Five Years**

In January 2005, the San Antonio-Bexar County MPO expanded its Bicycle/Pedestrian program with the addition of a full time Bicycle/Pedestrian Planner and shortly thereafter the City of San Antonio appointed a full time Bicycle/Pedestrian Coordinator. These two positions strengthened the region's commitment to pedestrian issues.

Also, the MPO expanded its Walkable Community Program (WCP) to include four activities: Walkable Community Workshops, Safe Routes to Schools Workshops, safety classes for adults and children, and bike rodeos. The WCP continues to be available to a wide variety of organizations and written reports are sent to elected officials, agencies and participants and are available on the MPO's website.

The annual Walk & Roll program has added two activities: the Walk & Roll Corporate Challenge (throughout the month of June) and the Walk & Roll Individual Challenge (throughout the month of September). The MPO also conducted a pilot event, "Southtown Walk & Roll for Life", a day long event comprised of walking and riding events targeted to a specific neighborhood. MPO staff also participates in many community events to publicize the MPO, and, in particular, its bicycle and pedestrian efforts. These events include, but are not limited to, the annual Earth Day Celebration, Solar Fest, Live Green Fest, and Fresh Air Friday. The MPO was successful in receiving a federal grant, Steps to a Healthier San Antonio, to assist with funding many public outreach activities.

The MPO's Pedestrian Mobility Advisory Committee (PMAC) advises the Transportation Policy Board (TPB) on pedestrian mobility issues. PMAC membership includes representation from interested citizens, the Alamo Area Council of Governments; Bexar County; Bexar ADA Council, City of San Antonio Disability Office, Parks and Recreation Department, Planning and Development Services Department, and Office of Environmental Policy; San Antonio Utility Coordination Committee, Texas Department of Transportation, VIA Metropolitan Transit; Greater Bexar County Council of Cities, school districts, and a walking organization.

In March 2009, the TPB unanimously approved a "Complete Streets" resolution (Figure 5.1) introduced by PMAC. The TPB sent a copy of the resolution to all governmental jurisdictions encouraging them to adopt similar resolutions supporting multi-modal travel. In addition, the City of San Antonio constructed 16 miles of multi-use paths along the linear creekways. The San Antonio Express-News newspaper supports the safety aspect of the program by printing the MPO's monthly pedestrian safety tips as a Public Service Announcement in the Metro Section.

**Figure 5.1 Complete Streets Resolution adopted by the Transportation Policy Board**



**A Resolution Supporting a  
"Complete Streets" Policy**

JAN 23 2009

**WHEREAS**, "Complete Streets" are defined as roadways that enable safe and convenient access for all users, including pedestrians, bicyclists, transit riders, and drivers (of all ages) and is conducive to efficient movement of people; and

**WHEREAS**, "Complete Streets" policies support the San Antonio-Bexar County Metropolitan Planning Organization's (MPO) Metropolitan Transportation Plan mission statement which states "The San Antonio metropolitan area is served by an environmentally friendly transportation system where everyone is able to walk, ride, drive or wheel in a safe, convenient, and affordable manner to their desired destinations"; and

**WHEREAS**, "Complete Streets" policies support the goals of the MPO's adopted Regional Bicycle Master Plan; and

**WHEREAS**, "Complete Streets" policies support the MPO's Walkable Community Program, the Walk and Roll Program; and

**WHEREAS**, "Complete Streets" supports national and local public health efforts by recognizing the linkages between the built environment and human health and calls on public officials to participate in local and regional land use and transportation support planning and policy making processes; and

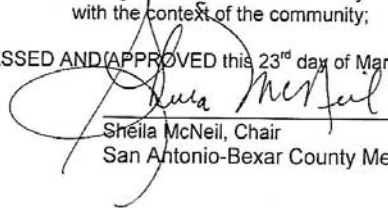
**WHEREAS**, "Complete Streets" may be achieved through single projects or incrementally through a series of smaller improvements or maintenance activities over time; and

**WHEREAS**, "Complete Streets" policies and plans have been adopted by the United States Department of Transportation, other Texas MPOs including Capital Area Metropolitan Planning Organization and Houston-Galveston Area Council and cities including San Francisco, Sacramento, San Diego, Boulder, Chicago, Seattle and Portland.

**NOW, THEREFORE BE IT RESOLVED** that the San Antonio-Bexar County Metropolitan Planning Organization's Transportation Policy Board, in order to ensure all transportation options are available, and to improve air quality and the quality of life for residents in our communities, strongly encourages decision makers in all jurisdictions to adopt and implement similar "Complete Streets" policies and practices that:

- Serve as guiding principles to design, construct, operate and maintain the region's roadway system to promote safe and convenient access and travel for all users including pedestrians, bicyclists, transit riders, and people of all abilities, as well as motor vehicle drivers and freight;
- Create a comprehensive, integrated, connected transportation network planned for people and the principles be incorporated into existing policies such as the Regional Bicycle Master Plan;
- Incorporate the "Complete Streets" policy except in unusual or extraordinary circumstances;
- To the extent possible, apply policies to both new and retrofit projects,
- Recognize the need for flexibility and identify "Complete Streets" solutions that fit in with the context of the community;

PASSED AND APPROVED this 23<sup>rd</sup> day of March 2009.

  
Sheila McNeil, Chair  
San Antonio-Bexar County Metropolitan Planning Organization

## **Background**

Walking is a viable, active, alternative mode of transportation. Nearly every trip starts and ends with walking, including trips that involve the use of an automobile. A comprehensive approach to planning transportation facilities must identify pedestrian needs. An inclusive approach ensures the needs of all potential users are addressed, including people with disabilities.

Alternative transportation systems can enrich the livability of a community and reduce congestion, improve mobility, as well as improve the overall quality of life for residents. Pedestrian travel does not stop where the sidewalk ends, as seen by the worn pathways throughout the study area, especially along transit routes. Poor street connectivity and low-density development patterns create longer, indirect distances between destinations, making it difficult to conveniently be accessed by walking.

In general, the regional land use patterns and lack of pedestrian facilities and amenities create conditions that are uninviting to pedestrians. Wide streets with narrow sidewalks, the absence of trees or building awnings for shade, and deep building setbacks, are all designed to the scale of the automobile, not the pedestrian. Auto-oriented frontage-road development, in which storefronts are separated from the street by vast, non-shaded parking lots are not ideal pedestrian environments. A non-existent or unsafe pedestrian system is a barrier to walking. Other barriers to walking include lack of a street grid system, gated communities, cul-de-sacs, and schools and public buildings built on major roadways.

Narrow streets with wide sidewalks, pedestrian islands or medians, buildings close to the street with shade, and parking areas behind buildings, provide safer environments and are incentives for pedestrian use. A 2005 MPO study estimated the cost of fixing substandard and constructing missing sidewalks in the region to be approximately three billion dollars.

## **MPO Programs**

### Walk & Roll Program

The Walk & Roll Program is a regional effort to focus on pedestrian and cycling issues during the month of May and throughout the air quality ozone season. The program encourages walking, cycling, transit or car/vanpooling instead of driving alone. It identifies active transportation as viable options that can be chosen to improve the health of the individual as well as the environment. May 2009 marked the thirteenth anniversary of the Walk & Roll program. With the support of the partner agencies, the

Walk & Roll events host hundreds of participants. These events also provide an opportunity to partner with the community and businesses throughout the region. Both the Rally and Fest are celebrations of the benefits of active transportation.

The Walk & Roll Corporate Challenge and the Walk & Roll Independent Challenge focus on the benefits to air quality when people leave their single occupancy vehicles and use active transportation. Individuals and employers are encouraged to actively participate in the challenges through use of other modes of transportation.

**Figure 5.2 Walk & Roll Fest 2009, River North**



Photos courtesy of the City of San Antonio's Office of Environmental Policy.

### Walkable Community Program

The Walkable Community Program (WCP) is available to neighborhood associations, religious organizations, Parent Teacher Associations, or a group of active citizens who identify a need within a geographic boundary. Components of the Program are public workshops, safety classes, bicycle helmet distribution and bicycle rodeos. The MPO intends to continue the program and perhaps expand it. The reports documenting individual Walkable Community Workshops and Safe Routes to School Workshops are available on the MPO's website at [www.sametroplan.org](http://www.sametroplan.org). These reports are also provided to TPB members, elected officials and partner agency staff to assist in identifying where the greatest transportation needs exist within the study area. Awareness of the potential improvements within the study area, safety, and providing the community with an opportunity for two-way communication with local agency staff are the primary goals of the program.

## **Pedestrian facility goals for the region**

The following goals and objectives support comprehensive, coordinated and continuous regional planning for pedestrian facilities:

- Goal 1**      Develop a regional pedestrian system
- Objective 1.1**      Promote land use that encourages pedestrian travel
  - Objective 1.2**      Complete sidewalk gaps and replace substandard or deteriorated sidewalks
  - Objective 1.3**      Promote sidewalk continuity and connectivity within and between neighborhoods and activity centers
  - Objective 1.4**      Foster partnerships and coordination with activity centers to provide dedicated, safe pedestrian ways
  - Objective 1.5**      Extend pedestrian facilities to serve all transit stops and all transfer facilities
- Goal 2**      Provide a safe pedestrian system.
- Objective 2.1**      Construct sidewalks and pathways at safe distances from vehicular traffic
  - Objective 2.2**      Improve existing facilities to enhance safety
  - Objective 2.3**      Promote pedestrian confidence by adding security features such as lighting and low level landscaping
  - Objective 2.4**      Provide safe and accessible crosswalks, particularly in areas with high volumes of pedestrian traffic, such as schools, downtown, the medical center area, and within ¼ mile of all transit stops
  - Objective 2.5**      Ensure safe pedestrian crossings over railroad tracks by providing accessible, well designed and constructed walkways with adequate warning systems
- Goal 3**      Employ accessible, barrier-free, state-of-the-art design
- Objective 3.1**      Acquire sufficient right of way clear of utility conflict

**Objective 3.2** Blend pedestrian facility design with area type and natural environment

**Objective 3.3** Provide for landscaping and aesthetics as part of the overall facility design

**Objective 3.4** Strive for barrier free sidewalks, eliminating mailboxes, overhanging trees and vehicle parking that limits access

**Goal 4** Engage the public in the transportation planning process.

**Objective 4.1** Continue the Walkable Community Program, Walk & Roll Program and other outreach programs

**Objective 4.2** Increase use of website and develop publications and other outreach materials

**Goal 5** Identify and efficiently use available funding

**Objective 5.1** Identify funding for stand alone pedestrian facilities

**Objective 5.2** Encourage local governments to adopt preventive maintenance programs to extend the life of pedestrian facilities

**Objective 5.3** Explore public-private partnerships to fund new and replacement pedestrian facilities

### **Future Pedestrian System**

The MPO recognizes the importance of a balance among all transportation modes, the relationship between transportation and land use, and that economic and community development is sustained by the region's quality of life. At this time the need for pedestrian facilities is still great. The region has achieved a great deal in the last five years, especially in the way of identifying needs and planning for improvements. Funding continues to be a barrier to a complete pedestrian system. A successful pedestrian transportation system depends on the regional partners' ability to work together to enhance the pedestrian environment. Expanding on the "Complete Streets" concept and developing policies and programs that support walkable communities is a key step for the future.

Table 1 shows a potential list of projects that are currently unfunded, that, if funded, would expand the current pedestrian system and improve connectivity within the region.

**Table 5.1 Unfunded Pedestrian Project List**

Street Name	From	To	Owner	Requested By
Austin Hwy	Broadway intersection	Loop 410	TxDOT	PMAC discussion
Babcock Rd	DeZavala	Loop 410	CoSA	PMAC discussion
Babcock Rd	Overlook	Pedestrian bridge for children	CoSA	Walkable Community Workshop
Fredericksburg Rd	IH 10	Loop 410	CoSA	PMAC Discussion/Bus Rapid Transit
Ingram (fill gaps)	Darwin	Broadview	CoSA	Walkable Community Workshop
New Braunfels Ave	Commerce St	Military Dr	CoSA	PMAC discussion
Nogalitos	Downtown	Military Dr	TxDOT	PMAC discussion
San Pedro Ave	Ave Marie	Nova Mae	CoSA	VIA Request
Wurzbach	Babcock Rd	Fredericksburg	CoSA	PMAC discussion
WW White (Loop 13)	Military Dr	IH 10	TxDOT	PMAC discussion
Commerce St	Old Hwy 90	New Braunfels Ave	CoSA	PMAC discussion
Commerce St	Union Pacific tracks	Kraft	CoSA	VIA Request
Martin Luther King	Freedom Bridge	IH 10	CoSA	PMAC discussion
Moursund Rd	Loop 410 underpass		TxDOT	PMAC discussion
Presa	Steves	Llano	CoSA	Walkable Community Workshop
S Flores	Formosa	Ashley	CoSA	VIA Request
Zarzamora	Saltillo	Merida	CoSA	VIA Request (gaps)
Ashby	San Pedro	N Flores	CoSA	VIA Request
Broadway	Downtown	Loop 410	CoSA/Alamo Hts	PMAC discussion
Goliad Rd	Southcross	Military Dr	CoSA	PMAC discussion
Hackberry (fill gaps)	Virginia	Westfall	CoSA	Walkable Community Workshop
Hamilton Wolfe	Oakdell Way	Fredericksburg	CoSA	PMAC discussion
Hildebrand	San Pedro	Broadway	CoSA	PMAC discussion
Houston	Commerce St	Eastwood	CoSA	VIA Request
Louis Pasteur	Babcock	Fredericksburg	CoSA	PMAC discussion
Martin Luther King	Poppy	Lacey	CoSA	VIA Request

Street Name	From	To	Owner	Requested By
Roosevelt	Kirkpatrick	Eads	CoSA	Walkable Community Workshop
Thousand Oaks	Nacodoches	El Sendero	CoSA	VIA Requests (gaps)
W Military Dr	Woodgate Dr	Timbercreek Dr	CoSA	Walkable Community Workshop
Zarzamora	Kirk	Linares	CoSA	VIA Request (gaps)
Castroville	Acme	41st	CoSA	VIA Request
Commerce St	Coca Cola	just west of Houston St	CoSA	VIA Request
Floyd Curl Dr	Louis Pasteur	Hamilton Wolfe	CoSA	PMAC discussion
Gembler	Entire length		CoSA	PMAC discussion
Huebner	in front of Leon Valley Elementary School		City of Leon Valley	Walkable Community Workshop
Josephine	Austin	US 281 Access Rd	CoSA	VIA Request
Military Dr (Loop 13)	IH 37	S. Presa	TxDOT	PMAC discussion
Mulberry St	US 281	Broadway	CoSA	PMAC discussion
New Braunfels Ave	Hot Wells	SE Military	CoSA	VIA Request
Old Highway 90	San Felipe	San Joaquin	CoSA	VIA Request
Old Highway 90	Suzette	Acme	CoSA	VIA Request
San Pedro Ave	Downtown	Loop 410	CoSA	PMAC discussion
Zarzamora	French Place	Cincinnati	CoSA	VIA Request (gaps)
Zarzamora	Nogalitos	Fredericksburg Rd	CoSA	PMAC discussion
Benrus	Ridge Dr	Blessing St	CoSA	Walkable Community Workshop
Bulverde Rd	Evans	Marshall	Bexar County	PMAC discussion/sidewalks entire length
Commerce St	New Braunfels Ave	IH 10	CoSA	PMAC discussion
Eckert	Huebner	Babcock	CoSA	PMAC discussion
Frio City Road	Brazos	Zarzamora	CoSA	VIA Request
Hwy 16	Loop 410		TxDOT	PMAC discussion
Probandt	S Flores	S Alamo	CoSA	PMAC discussion
SW Loop 410 Access Rd	Marbach	Timbercreek Dr	TxDOT	Walkable Community Workshop
West Ave	Military Dr	Bitters Rd	CoSA	PMAC discussion
Zarzamora	Woodlawn	French Place	CoSA	VIA Request/fill gaps
Aransas	Palmetto	Denver	CoSA	Walkable Community Workshop
Evers Rd	Forest Meadow	Forest Way	City of Leon Valley	Walkable Community Workshop

Street Name	From	To	Owner	Requested By
N St Mary's	Tuleta	Commerce	CoSA	PMAC discussion or VIA Request
NW 36th	Culebra	Bandera Rd	CoSA	PMAC discussion
Stardust	Ingram	Ebony	CoSA	Walkable Community Workshop
El Sendero	Thousand Oaks	Las Cruces	CoSA	VIA Request
Lynhaven	E. Houston	320' South of Houston	CoSA	VIA Request

***sidewalk map here***

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**7. Discussion and Appropriate Action on the Pedestrian Mobility Advisory Committee's By-Laws**

**Issue**

At this time the City of San Antonio has no one identified as the Pedestrian Coordinator. With that being the case, the Office of Environmental Policy is requesting the position be removed from the Pedestrian Mobility Advisory Committee.

It is also an opportunity to adjust the by-laws to reflect a more moderate meeting schedule. The suggested change would read "The PMAC shall meet monthly or ~~as often as necessary~~ as directed by the Chairman or his/her designee".

This is an opportunity to discuss the proposed changes.

**Action Requested**

Action to adopt the changes and submit to the Transportation Policy Board for approval is requested.

San Antonio-Bexar County Metropolitan Planning Organization  
Pedestrian Mobility Advisory Committee By-laws  
October 2009

**Purpose**

The Pedestrian Mobility Advisory Committee (PMAC) is established by the San Antonio-Bexar County Metropolitan Planning Organization (MPO) Transportation Policy Board to improve pedestrian mobility within the San Antonio-Bexar County MPO Study Area.

Generally, the PMAC will:

- provide bold and visionary leadership in all matters affecting pedestrian mobility in the MPO study area
- be expansive in its vision and assertive with its mission throughout the entire community

**In particular, the PMAC and its committee members will:**

- Consider all technical and public outreach issues related to pedestrian mobility including but not limited to urban design, construction standards, design standards, maintenance, access, connectivity and safety.
- Communicate with and educate the public and elected officials on the importance of pedestrian travel to the transportation system.
- Participate in all regional transportation planning activities.
- Recommend funding options and opportunities for pedestrian-related projects.
- Participate in the promotion and implementation of the Walkable Communities Programs as well as other related initiatives.
- Promote and participate in annual Walk & Roll activities year round.
- Recommend pedestrian-related planning studies to be conducted.
- Serve as liaison to other stakeholders and interest groups for walking.

## Membership

The PMAC shall consist of 19 18 voting members and a Chair who will vote only in case of a tie. These members define the “voting membership” of the PMAC and shall be appointed by the respective agencies or from nominees.

- One member shall be appointed from each of the following public agency staffs:
  - Alamo Area Council of Governments,
  - Bexar County Infrastructure Services,
  - ~~City of San Antonio Bicycle/Pedestrian Coordinator,~~
  - City of San Antonio Disability Access Office
  - City of San Antonio Metropolitan Health District
  - City of San Antonio Planning and Community Development Department,
  - City of San Antonio Parks and Recreation Department,
  - Texas Department of Transportation - San Antonio District,
  - VIA Metropolitan Transit
  - VIA Metropolitan Transit ADA

Each agency staff will identify an alternate with voting privileges.

- Four citizen members shall be selected from applicants to represent walking interests at-large. These members shall be citizens who are selected to serve on the PMAC because of their knowledge and experience in walking and pedestrian issues respectively. These members will each nominate an alternate with voting privileges in their absence to be approved by the PMAC.
- One (1) member shall be appointed by the Bexar County Association of School Superintendents. This member will nominate an alternate with voting privileges.
- One (1) member shall be appointed by the Greater Bexar County Council of Cities (GBCCC). This member will nominate an alternate with voting privileges.
- One (1) member shall be appointed by the Bexar County ADA Advisory Committee. This member will nominate an alternate with voting privileges.
- One (1) member shall be appointed by the San Antonio Utilities Council (SAUC). This member will nominate an alternate with voting privileges.
- One (1) member shall be appointed by a walking organization. This member will nominate an alternate with voting privileges.
- The PMAC Chair shall be nominated by the PMAC and will be appointed by the MPO Transportation Policy Board for a two-year term. The term may be extended.
- The PMAC Vice-Chair shall be a member elected by the PMAC membership.

- All PMAC citizen members shall reside within the MPO's study area.
- All Committee Members are encouraged to appoint an alternate member to serve in case of an absence. Alternates have full "voting membership" privileges when acting as the primary agency representative.
- Applications for the at-large citizens positions will be mailed to the MPO's standard mailing list and the application will be available on the MPO's website. A subcommittee of the PMAC will review applications, shortlist and may interview candidates as appropriate, and provide a recommendation to the PMAC as a whole.

**In order to allow for increased citizen participation, the following terms shall apply:**

- Staff from Alamo Area Council of Governments, Bexar County, Bexar County ADA Advisory Committee, Bexar County Association of School Superintendents, City of San Antonio, San Antonio Utilities Council Agency, Texas Department of Transportation and VIA Metropolitan Transit will have no pre-determined term limit
- Citizen members and the member representing the Walking Organization will have renewable two-year terms.
- Should a member, or their designated alternate, fail to attend six consecutive meetings of PMAC without good cause, it is assumed the individual is no longer able to meet the responsibilities of the committee. MPO staff will contact the member by mail and/or email for clarification. Unless the committee receives notice from the committee member of continued participation on the committee, the position will be considered vacant.
- In addition to appointing the voting membership, the PMAC may appoint ex-officio members as appropriate. The ex-officio members are not voting members but will receive all meeting materials and are encouraged to actively participate in all PMAC discussions.

**Procedures**

- The PMAC shall meet monthly or as often as necessary as directed by the Chairman or his/her designee.
- The PMAC shall meet jointly with the Bicycle Mobility Advisory Committee (BMAC) as needed.
  - PMAC meeting notices and information will be provided by mail or e-mail to all members approximately one week prior to a meeting.

- PMAC meetings are subject to the Texas Open Meetings Act and must be posted in the Texas Register and other appropriate places at least 72 hours prior to a meeting. Provisions of the Texas Open Meetings Act shall be observed at all times.
- Meeting minutes shall be made of each meeting. Meeting minutes will be posted on the MPO's website following approval.
- Each agenda will include a "Citizens to Be Heard" item. Participation by interested citizens is encouraged.
- A meeting quorum shall be defined as one-half of the existing voting membership. A quorum will be present for all actions taken by the PMAC.
- These by-laws and any future amendments will be approved by the San Antonio-Bexar County MPO Transportation Policy Board.

### **Staff Support**

- Support shall be provided to the PMAC by MPO staff within limitations imposed by budgetary and personnel considerations.
- In consultation with PMAC members, MPO staff will develop the meeting agenda, meeting package, provide meeting minutes, participate in discussions, and coordinate PMAC activities as appropriate.

**8. Discussion and Appropriate Action on Federal Highway Administration's "How to Develop a Pedestrian Safety Action Plan" workshop held on September 29<sup>th</sup> and 30<sup>th</sup> 2009**

**Issue**

On September 29<sup>th</sup> and 30<sup>th</sup>, the Federal Highway Administration (FHWA) provided training on "How to Develop a Pedestrian Safety Action Plan" to interested planners and engineers from the MPO study area. It was the consensus of the participants that it would be beneficial to develop such an action plan in our region. This is an opportunity for those who attended the training to review the workshop and handouts with the committee. It is also an opportunity committee discussion on the feasibility of PMAC spearheading such a plan development.

**Action Requested**

No action is requested this month.

**9. PMAC Communications**